

**Position:** Recreation Maintenance Worker (Part Time) - Two Vacant Positions

Macon County Recreation Department

Salary : \$14.7974 per hour

Closing date: Until Filled

**General Statement of Duties:**

Performs routine unskilled and semi-skilled manual work in recreational facilities, athletics fields, and parks maintenance. Night and weekend work is required.

**Distinguishing Features of the Class:**

Employees in this class perform manual labor involving a variety of parks and recreational maintenance tasks. Work involves the use of a variety of tools and light equipment.

Work includes performing horticultural practices in the parks, repairing playground equipment, preparing athletic fields, and cleaning and maintaining recreational buildings. The employees are subject to working in both inside and outside environments and exposure to various hazards such as loud noises, vibration, moving mechanical parts, electrical current, and chemicals.

Duties may expose employees to human body fluids and thus the work is subject to OSHA requirements on bloodborne pathogens. Work is performed under supervision of the Park and Recreation Maintenance Supervisor and is evaluated through observation and inspection to determine the thoroughness in carrying out assigned duties.

**Duties and Responsibilities:**

Essential Duties and Task

- Cleans recreational facilities and sets up rooms in the Community Center.
- Prepares athletics fields for sports and team events; mows, drags, and lines ball fields.
- Cleans parks, picks up trash, and cleans bathrooms.
- Mows grass, runs weed eaters, plants grass and trees, and performs other horticultural practices in the parks.
- Rakes and mulches leaves; trims shrubbery and hedges; edges sidewalks and drives.
- Maintains cleaning or grounds equipment.
- Assists in the maintenance of picnic shelters and playground equipment.

Additional Job Duties

- Sets up rooms for various meetings and activities.
- Performs related duties as required.

**Recruitment and Selection Guidelines:**

Knowledges, Skills, and Abilities

- Working knowledge of the methods and techniques applied in unskilled manual labor and semi-skilled maintenance work.
- Working knowledge of the standard practices, material, tools, and equipment utilized in the maintenance of buildings and of grounds.
- Working knowledge of standard hand tools, operation of light equipment, and materials used in assigned work.
- Working knowledge of the occupational hazards and applicable safety precautions associated with assigned work.
- Some knowledge of basic horticultural, carpentry, plumbing, and custodial practices.
- Ability to work cooperatively as a team member, work productively without close supervision, and respond courteously to citizens.
- Ability to understand and follow specific oral and written instructions

**Physical Requirements:**

Must be able to physically perform the basic life operational functions of climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, feeling, talking, hearing and repetitive motions. Must be able to perform heavy work exerting up to 100 pounds of force occasionally; and/or up to 50 pounds

of force frequently; and/or up to 20 pounds constantly to move objects. Must possess the visual acuity to operate light equipment such as the mowers and vacuum cleaners, and small trucks in a safe manner.

**Desirable Education and Experience:**

Ability to read and write and any combination of education and experience that produces the required knowledge, skills, and abilities listed above; preferably previous experience in general grounds or parks maintenance work.

**Special Requirement:**

Possession of a valid North Carolina driver's license.

**How to Apply**

A State application (PD-107)\* is required and may be obtained at and submitted to the  
Division of Workforce Solutions  
NC Works Career Center  
23 Macon Avenue - Courthouse Annex  
Franklin, N.C.  
Mailing Address : 5 West Main Street, Franklin NC 28734

Applicants **must include 3 references with contact information and a valid personal email address as all correspondence from the employer to the applicant will be routed electronically.** Resumes will not be considered.

AN EQUAL OPPORTUNITY EMPLOYER/ADA EMPLOYER.

All prospective employees are subject to a criminal background check